

City of Leominster
Leominster Public Library Building Maintenance/Craftsman

The *City of Leominster Public Library* seeks a **Building Maintenance/Craftsman** who will be responsible for the Library's overall building and grounds under the direction of the Library Director.

Responsibilities include:

- Identify areas in need of maintenance/repair, and prioritize work to be performed
- Operate various computer programs which run the building's HVAC, lights, security and irrigation systems
- Remove snow/ice, and be available during any and all winter storms
- Respond to emergency calls during and after normal hours of operation in a timely manner
- Ensure public safety while maintaining a public building
- Lift objects in excess of 50 lbs., and stand for long periods of time
- Operate/care for equipment/tools used to clean and maintain interior and exterior of building

Experience:

- Previous experience in building maintenance and custodial work preferred.
- Experience required in operation of equipment used to maintain the building and grounds under all weather conditions.
- High School Diploma and valid driver's license required

Full-time position; non-negotiable starting salary \$45,550.00, plus benefits

Please submit a cover letter, resume and references to:

Wendy Hurley, Human Resources Director
25 West Street, Room 13, Leominster MA 01453 or e-mail to:
whurley@leominster-ma.gov by **December 22, 2017**

No phone calls please

Equal Opportunity Employer/ Affirmative Action
Drug screen, physical and CORI required